

Approved September 21, 2022

**CORNWALL PLANNING COMMISSION (CPC)**

Regular Meeting  
Cornwall Town Hall and via Teleconference  
August 10, 2022

**MEMBERS PRESENT:** Conor Stinson, Don Burns, Drew Kervick, Katherine Branch, Marge Drexler

Recording of the meeting announced.

**CALL TO ORDER** - the meeting was called to order at 7:01 pm.

**QUORUM** - established

**AGENDA** - Katherine B. MOVED / Marge D. SECONDED a motion to approve the agenda as posted. **Motion passed** - 5 in favor, 0 opposed.

**MINUTES**

**July 20, 2022** - Don B. MOVED / Katherine B. SECONDED a motion to approve the minutes as modified, with name of Carolyn Anderson corrected and date of PIM corrected in list of action items. **Motion passed** - 5 in favor, 0 opposed.

**ANNOUNCEMENTS** - Conor S. said that A.J. Vasiliou is stepping down from the CPC, effective immediately. The Board thanks her for her time in serving the Town on the Planning Commission. Conor asked all members to talk with their neighbors and other Cornwall residents, to start the recruitment process to fill this empty position.

**CORRESPONDENCE REVIEW** - none

**PUBLIC COMMENTS**

- Select Board update - tabled until Ben Marks is able to attend

**OLD BUSINESS**

• **Town Plan Update**

• **Review Comments from past Public Information Meetings (PIM)**

Marge D. watched the recording of the October 2021 PIM about Flood Resilience. Don B watched the recording of the March 2022 PIM on Forest Fragmentation. Marge and Don each made a list of the comments at these meetings, which were discussed tonight. After discussion, the Board agreed upon the way each comment should be addressed. Katherine B. reviewed the 4 page memo from Marc Lapin and provided a written review enumerating and synthesizing his comments. The Board discussed Katherine's review, point by point and came to agreement on the way each part of Marc's memo should be addressed. The Board also discussed the public comments from the July 27 PIM, and agreed on how to address them. Don B. and Conor S. reviewed the Statutory requirements for the Public Hearing. What remains to be clarified is what needs to be in the written report for the Hearing. Don B. will ask Addison County Regional Planning Commission for clarification on this.

• **Develop Action Plan for Finalizing Draft Town Plan for Public Hearing**

Next steps are:

1. review the document for errors
2. make any needed corrections in Google docs

3. check the format for consistency
4. format the table of contents.

It was agreed that significant time needs to be spent on these next steps. A hearing in September would not allow sufficient time. At the September meeting, a date for the hearing will be chosen.

- **Plan for Public Hearing** - tabled until next meeting.

### **OTHER BUSINESS**

Marge D. said that the text for the Population section she provided was omitted (and other wording inserted in its place) in the document sent to the State to document completion of the grant. Conor S. said that there may have been a miscommunication between ACRPC and the CPC that caused this to happen, in the time crunch at the end. However, the population section was the right version in the document presented at the PIM on July 27.

### **ACTION ITEMS**

1. Set date for Public Hearing at the September 21 meeting.
2. Arrange with Katie Raycroft-Myers to connect with the new GIS specialist at ACRPC, who begins on September 6, to clarify the Forest Integrity map.
3. Conor S. will write to Marc Lapin, following up in a general way to his memo. If he wants to review the discussion of his memo in detail, Conor will send him the link to the recording.
4. Incorporate into the Forest Fragmentation section Katherine B.'s comment at the March PIM about rural sprawl being a cause of forest fragmentation. Her comment: "Based on VTANR Act 171 Guidance Document primary driver for Forest Fragmentation is rural sprawl and occurs during low density, uncoordinated development."
5. Don B. will ask ACRPC to clarify what needs to be in the written report at the Public Hearing.

### **ADJOURNMENT**

Don B. MOVED / Marge D. SECONDED a motion to adjourn the meeting. **Motion passed** - 5 in favor, 0 opposed.

The meeting was adjourned at 9:30 pm.

Submitted by Sharon Tierra, Secretary of the CPC