

Approved _____, 2022

CORNWALL SELECT BOARD

Regular Meeting

Location: via Zoom and at Town

Hall

December 6, 2022

MEMBERS PRESENT: Tanya Byker, Ben Marks, Don Burns, John Roberts, Brian Kemp

ALSO PRESENT: Steven Rheaume, Sue Johnson, Stu Johnson, Jason Buss

Recording of meeting—announced

The meeting was called to order at 7:14 pm (after resolving technical difficulties)

QUORUM—established

AGENDA - John R. MOVED / Brian K. SECONDED a motion to approve the agenda as posted. ***Motion passed***—5 in favor, 0 opposed.

General Fund and Highway Orders - circulated for signing

Reconciled Bank Statement - reviewed

MINUTES

- **November 15, 2022** - Brian K. MOVED / Tanya B. SECONDED a motion to approve the minutes as posted. ***Motion passed***—5 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Note from Sarah Pelkey with information about federal grants available for municipal sewer systems
- Notice of the annual public meeting to discuss the proposed Addison County budget, December 16 at 9:30am at the Addison County Courthouse

PUBLIC COMMENTS

- Cornwall resident Jason Buss is here to express his concern about a dangerous tree on the Town Green that is at the end of his driveway. Stu Johnson, Cornwall Tree Warden, said that he contacted 3 tree services for estimates and recommends Becker Tree Care to do the work. After discussion, John R. MOVED / Tanya B. SECONDED a motion to follow the Tree Warden's advice and hire Becker Tree Care to removed the sugar maple on the Town Green next to Jason Buss's driveway and to donate the wood to Jason Buss. ***Motion passed***—5 in favor, 0 opposed.

- Don B. conveyed a message from the Conservation Commission (CCC) regarding the Town website. Currently the Town website is updated by a volunteer, who has limited time to devote to it. The CCC is wondering if the Board would consider contracting with a website manager. After discussion, the Board wants the CCC to know it takes the issue seriously and welcomes any and all ideas for improvement of the website. John R. will follow up with the volunteer and will also do some research on options.

• **TOWN CLERK / TOWN TREASURER'S REPORT** - Sue Johnson

- Tuesday December 13 at 3:30pm, there will be a drumming performance by those who participated in the drumming class at the Town Hall. This will be their last class. All are invited.
- Removal of trees on Swamp Road is considered "vegetation management" in terms of where such an expense is covered in the budget.
- From now on, Sue will present the General Fund and Highway orders as a single document for the Board to sign. There is no longer a need to have two separate documents.
- Sue has been working on the budget sheets and will send out for Board review before the next meeting.

ROAD COMMISSIONER'S REPORT - Steven Rheaume

- The Town was given the wrong information about what training is required before Nick the new road crew member, is eligible to take the Commercial Driver's License (CDL) test, and he was not able to test on the day expected. However, the Town of Cornwall is now an official training site, with Steven Rheaume as his qualified instructor. In one month or less, Nick will meet the testing requirements, be eligible to take the test, and obtain his CDL license.
- Grader has new tires.
- Trees continue to fall on Swamp Road, after removal of the first group of trees. Road crew plans to "whittle away" at fallen trees near the road, as time permits.
- Electronic speed sign on South Bingham is being noticed and residents are asking that it be moved to their road. Steve R. said he plans on moving one of the speed signs around and to keep the other in one place considered most dangerous.
- Local resident with who claims damage to his property many years ago by road crew, has contacted the Town Garage again with his complaint. His complaint has been investigated, and no evidence to support his claim has been found. The Board will respond to him in writing.

OLD BUSINESS

- **Discussion of Salt Shed Project Management** - RFP for a Project Manager drafted by Stu J. was approved by consensus by the Board. Sue J. will send out for publication in the Addison Independent. Discussion included concern about availability of materials, given supply chain issues in recent years and months. Depending on what the manufacturer says, there may be a storage problem to solve.

- **Discussion of ARPA funding alternatives/priorities**

To date, the Town has allocated a total of \$104,000 in ARPA funds. Ben M. has compiled a list of formal requests for the remaining funds, as well as ideas mentioned by citizens at the Town Meeting Informational Meeting in March. Ben M. will update the list with ideas put forth tonight.

Next steps:

1. Hold a special meeting in January to hear citizens specific ideas with good faith estimate of costs and plan for maintenance (if needed).
2. Consider putting the spreadsheet of requests/ideas on the website.
3. Final decision needs to be made in the next few months, as ARPA funds need to be spent by the fall of 2023.

NEW BUSINESS - none

OTHER BUSINESS - none

ADJOURNMENT

John R. MOVED / Tanya B SECONDED a motion to adjourn the meeting. ***Motion passed***
—5 in favor, 0 opposed.

The meeting was adjourned at 9:00 pm.

Submitted by Sharon Tierra, Secretary of the Select Board