

Approved April 18, 2023

CORNWALL SELECT BOARD

Regular Meeting

Location: via Zoom and at Town

Hall

April 4, 2023

MEMBERS PRESENT: Don Burns, John Roberts, Ben Marks, Brian Kemp, Tanya Byker

ALSO PRESENT: Steven Rheaume, Sue Johnson, Conor Stinson

Recording of meeting—announced

The meeting was called to order at 7:00 pm by the Chair

QUORUM—established

General Fund and Highway Orders - signed

Reconciled Bank Statement - reviewed

AGENDA - John R. MOVED / Don B. SECONDED a motion to approve the agenda as amended with the deletion of the DAR ARPA funds request (matter to be considered at a later date, by request of the DAR) and movement of the Q&A with Conor Stinson to the top of the agenda. ***Motion passed***—5 in favor, 0 opposed.

NEW BUSINESS

- Q&A with Planning Commission Chair Conor Stinson regarding draft Town Plan amendments

Conor S. described the two-year process of the Town Plan update, key changes made, and the reasons for those changes. The process began in 2020, after several new members joined the Planning Commission and an 18-month grant for municipal planning was received. The purpose of the grant was to provide training for the new Planning Commission and to support an update to the Town Plan with a limited scope.

One area of focus for the update was the addition of two sections now required by the State. The Cornwall Town Plan that was approved without changes in 2018 did not include the new mandated sections. While the Plan was approved by the Town, it was not eligible for regional or State approval. The two new mandated sections are Flood Resilience and Forest Fragmentation. Another area of focus was updating out-of-date statistics in the Cornwall Today section. The Cornwall Today section includes information on population, education, housing, and the economy.

At the beginning of the process, the Planning Commission conducted an audit of the existing Town Plan, to determine the appropriate scope of the update at this time, and also analyzed the goals and implementation sections to identify which goals in the current Plan have been achieved, and which goals should remain or be added. Conor

S. said that goals are visionary in nature, and that that the implementation section contains specific action items put forth to move toward/reach identified goals.

The Select Board received the Town Plan update draft on March 21. The Board now has between 30 and 120 days to hold a public hearing on the matter. Conor S. provided a handout that outlines the process that must occur by Statute before the Town Plan can be adopted by the Town.

Next steps: the Board members will review the draft and will discuss the process at the next meeting on April 18. Conor S. will attend that meeting as well.

Conor S. added that the Planning Commission plans to focus their work on goals implementation in the coming year, and will resume Town Plan and Zoning updates in subsequent years.

The Board expressed their appreciation for the dedication and excellent work of the Planning Commission over the past two years, in producing a Town Plan update of such high quality and usefulness.

MINUTES

March 21, 2023 - John R. MOVED / Ben M. SECONDED a motion to approve the minutes as amended, with the spelling of Pattye Nichols' first name corrected. ***Motion passed*—5** in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Notice from Vermont League of Cities and Towns regarding the recent opioid settlement. After discussion, John R. MOVED / Brian K. SECONDED a motion not to sign on, thereby giving Cornwall's share of the settlement to the State's 70% Abatement Fund. ***Motion passed*—5** in favor, 0 opposed.
- Letter from Addison County Sheriff Michael Elmore - Tanya B. said that he has been invited to come to the May 16 Board meeting.
- Notice of grants available from the Flood Resilient Communities Fund
- Notice from the Public Utilities Commission of a monopole being erected on Gebo Road in Whiting
- Notice from a contractor who has been hired by the property owner of 292 Delong Road to install conduit for underground utilities from the pole across the road from the house. He was informed that he needs Section 1111.

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- Sue J. presented the Certification of Compliance of Town Road and Bridge Standards and the Annual Financial Plan for Town Highways for the Select Board to sign
- Sue J. has received a Certificate of Zoning Compliance for a closing in April, because

the Zoning Administrator (ZA) and the substitute ZA are both out of town, and will not return in time to sign the document before the closing. John R. MOVED / Brian K. SECONDED a motion to authorize the Town Clerk to sign this document, in the absence of the ZA and the substitute ZA. **Motion passed**—5 in favor, 0 opposed.

- Local Emergency Management Plan - a draft was sent to Ben Marks by Andrew L'Roe.
- Last Friday, with Carolyn covering the office, Sue J. attended a memorial service for Millie Longey, a prominent citizen and leader in Cornwall for over 40 years.

ROAD COMMISSIONER'S REPORT - Steven Rheume, Road Foreman

- Grading was done last week. Stu Johnson has offered to help with grading during the time when the road crew has spend time preparing for the salt and sand building project.
- Steve R. has been preparing to move tanks in preparation for the demolition of the current building.
- Leftover salt will be moved to Shoreham and leftover sand to Weybridge. In the fall, an equivalent amount of sand and salt will be returned from Shoreham and Weybridge back to Cornwall.
- The new back up camera has been installed in the Dodge.
- Radios will be ordered together with those for the Fire Department.
- Reflective clothing arrived yesterday.
- Fire proof cabinets are not available right now, due to supply chain issues.

OLD BUSINESS

- Reminder and Discussion if necessary regarding the DRB Hearing for the Salt and Sand building

The Development Review Board will conduct a hearing on Wednesday, April 5 to hear an application brought by Stu Johnson, Capital Committee Chair, on behalf of the Town of Cornwall for a waiver from the Low Density Residential District's dimensional requirement of a lot coverage maximum of 3%, and to conduct a site plan review, in connection with a new sand and salt storage shed to be located at the Town's highway facility located at 1469 South Bingham Street.

The Board and the Town Clerk discussed a list of questions that the Town Attorney sent to Sue J. and that Stu J. answered in writing, regarding the application. Brian K. said that he has reviewed the list of questions and answers. One of the questions pertains to the scale of the drawing, and that will be explained at the hearing. Sue J. reminded the Board that masks are required for those who attend in person.

OTHER BUSINESS

All Hazards Mitigation Plan update - Ben M. reported that while it is required that towns have an up to date All Hazards Mitigation Plan to be eligible for FEMA reimbursement, the paperwork is so extensive and complicated that a small town such as Cornwall needs assistance to pay for the work needed and he has recently found that the requirements for

this federal grant are so onerous as to make it almost impossible to get the grant. Very frustrating to say the least.

ADJOURNMENT

Ben M. MOVED / John R. SECONDED a motion to adjourn the meeting. ***Motion passed-***
—5 in favor, 0 opposed.

The meeting was adjourned at 8:50 pm.

Submitted by Sharon Tierra, Secretary of the Select Board