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CORNWALL SELECT BOARD

Regular Meeting

Location: via Zoom and at Town

Hall

March 21, 2023

MEMBERS PRESENT: Don Burns, John Roberts, Ben Marks, Brian Kemp, Tanya Byker

ALSO PRESENT: Steven Rheaume, Sue Johnson

Recording of meeting—announced

The meeting was called to order at 7:00 pm by the Town Clerk, Sue Johnson

QUORUM—established

General Fund and Highway Orders - signed

Reconciled Bank Statement - reviewed

AGENDA - John R. MOVED / Don B. SECONDED a motion to approve the agenda as amended with the addition of Jean Raymond for representative to Addison County Solid Waste Management District added. ***Motion passed***—5 in favor, 0 opposed.

ORGANIZATION

- **Elect Chair** - Motion was made to elect Ben Marks as Chair. Then, Ben M. MOVED / John R. SECONDED a motion to elect Tanya Byker as Chair. The first motion was then withdrawn. ***Motion to elect Tanya B. as Chair passed*** - 4 in favor, 0 opposed, 1 abstained (Tanya)
- **Elect Vice-Chair** - Tanya B. MOVED / Brian K. SECONDED a motion to elect Ben Marks as Vice-Chair. ***Motion passed***—4 in favor, 0 opposed, 1 abstained (Ben).
- **Elect Secretary of the Board** - Ben M. MOVED / John R. SECONDED a motion to elect Sharon Tierra as Secretary of the Board. ***Motion passed***—5 in favor, 0 opposed.
- **Appoint Officials:** Discussion and vote on Appointment/Reappointment of DRB Members to Staggered Terms
 1. Reappointment of Barbara Greenwood as a regular member, 3 year term expiring 2026
 2. Reappointment of Joan Lynch as an alternate member, 3 year term expiring in

2026

3. Appointment of Kymberly Breckenridge as a new regular member, 2 year term
expiring 2025 (completing Cheryl Cesario's term)

After discussion, Ben M. MOVED / John R. SECONDED a motion to appoint the slate of 3
Town officers listed above and also the slate of Town officers listed below. **Motion
passed**—5 in favor, 0 opposed. Sue J. pointed out that some appointed positions are still
vacant.

AC Regional Planning Commission: Delegates: Stan Grzyb

Alternates: **Vacant**
Vacant
Vacant

AC Solid Waste Mngt District Board: Representative: Jean Raymond
Alternate: **Vacant**

Animal Control Officer: Stacey Freeguard

Capital Committee: David Berno
Mary Conlon
Brian Kemp
Stu Johnson
Sue Johnson
Steven Rheaume
Ben Wood

Cemetery Sextons: Central: Vacant
Evergreen: Richard Bruso
Fair: Bruce Payne
South: Richard Bruso

Conservation Commission: Katherine Branch
Don Burns
Mary Dodge
Andrea Landsberg
Kristina Sargent
Michael Sheridan

Deputy Health Officer: Term Expires 2024 Susan Johnson

Development Review Board (DRB): Term Expires 2024 Ellen Whelan-Wuest
Term Expires 2024 Sharon Johnson
Term Expires 2025 Douglas Black
Term Expires 2025 Kymberly Breckenridge
Term Expires 2026 Barbara Greenwood

Alternates to DRB:	Term Expires 2026	Joan Lynch
	Term Expires 2023	<u>Vacant</u>
E9-1-1 Coordinator:		Katie A. Q. Gieges
Emergency Management Director:		Benjamin Marks
Energy Coordinator:		Gary Barnett
Fence Viewers:	Term Expires 2024	Greg Dennis
	Term Expires 2024	Michael Heinecken
	Term Expires 2024	Annie Wilson
Fire Warden:		Thomas Frankovic Jr.
Green-Up Coordinator:		Susan Johnson
Health Officer:	Term Expires 2026	Bill Johnson
Lemon Fair Insect Control District:		Chris Chapline David Dodge Wendy Lynch
Recreation Committee		Annie Wilson, Sue Barrows Paul Bougor, Sue Sears, Sue Johnson, Sharon Cram
Road Commissioner:	Term Expires 2024	Brian Kemp
Road Foreman:	Hired Employee	Steven Rheaume
Town Poet:		Gary Margolis
Tree Warden:		Stu Johnson
Weigher of Coal:		Jon Isham
Zoning Administrator:	Term Expires 2026	Gary Barnett
Assistant Zoning Administrator:	Term Expires 2024	Jim Duclos

- **Set Meeting Schedule** - John R. MOVED / Don B. SECONDED a motion to set the regular meeting schedule for the coming year as the first and third Tuesday of each month, except for June, July, and August, when regular meetings are scheduled for the first Tuesday only. ***Motion passed*** - 5 in favor, 0 opposed.
- **Approve Roberts Rules of Order for Use at Select Board Meetings**
John R. MOVED / Don B. SECONDED a motion to approve Roberts Rules for use at Select Board Meetings. ***Motion passed*** - 5 in favor, 0 opposed.

- **Designate Newspaper of Record** - John R. MOVED / Don B. SECONDED a motion to designate the Addison Independent as the newspaper of record. ***Motion passed*** - 5 in favor, 0 opposed.

MINUTES

- **Town Meeting Minutes, March 2023** - Ben M. MOVED / Don B. SECONDED a motion to approve the minutes as posted. ***Motion passed***—5 in favor, 0 opposed.
- **February 21, 2023** - John R. MOVED / Brian K. SECONDED a motion to approve the minutes as amended, with Brian Kemp's name added to the list of attendees and vote tallies corrected. ***Motion passed***—5 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Homeward Bound Contract - after discussion, John R. MOVED / Brian K. SECONDED a motion to authorize the signing of the contract, selecting Option #1, with an annual fee of \$450 and cost of \$75/stray animal. ***Motion passed***—5 in favor, 0 opposed.
- Notice of Public Hearing with Development Review Board in regard to the Sand/Salt Building - hearing is scheduled for April 5 at 7 pm. Select Board members are encouraged to attend.
- Review of Petition for use of the Public Right of Way from Waitsfield/Champlain Valley Telecom (WCVT) - after discussion, John R. MOVED / Don B. SECONDED a motion to authorize Road Commissioner Brian K. to sign the current right of way requests and any more from WCVT he receives.
- Draft of update Town Plan from the Planning Commission for Select Board review - Don B. said that the Planning Commission Chair, Conor Stinson, is willing to come to meet with the Board to discuss the Town Plan changes and reasons for them. He will be invited to come to the next meeting.
- Appointment/reappointment form from Maple Broadband for representative(s) from Cornwall to the Maple Broadband governing board.

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- Town Meeting was held on Saturday, March 4, with 72 voters in attendance.
- Voting took place on Tuesday, March 7, with 30% of registered voters casting ballots.
- Reminder tax bills will be sent out soon.

ROAD COMMISSIONER'S REPORT - Steven Rheaume, Road Foreman

- Recent storms delivered a season's worth of snow in two weeks.
- Steven R. and Brian K. met to discuss issues regarding tires and mud plows. Changing winter weather conditions are necessitating changes in equipment to avoid damage to

roads and equipment. A mud plow is a barrel plow fitted with an angle iron that glides along the road surface without scalping a gravel road that has softened with warmer weather in winter. Steven R. said that other area towns have used mud plows with success, and it is easy to switch from using a mud plow to a regular plow as conditions vary. Mud plows would be used only on the big trucks. All agreed a mud plow should be constructed and put into service for the next winter season.

- Steven and Nick have been recently filling potholes.
- Replacements have been ordered for road signs that were stolen.
- Vermont Department of Transportation has notified Steven R. of major road work on Route 125 near the bridge scheduled for 2025.
- The desktop computer at the Town Garage had problems last week. Silloway assessed and concluded that the age of this computer does not warrant repair. The computer could be replaced at a quoted cost of \$1,260 or another option would be to purchase a screen and keyboard that Steven R. could hook up to his work laptop.
- Steven R. has applied for a Class II paving grant for South Bingham and Parkhill Roads.
- Pacif has approved the Town's application for a safety grant for a cabinet to store combustible fluids.
- Municipal Roads General Permit has been re-certified.
- Last year Steven R. applied for a grant for a Leaf Blower, but it was not approved because the State ran out of money. He has been asked to re-submit the application, as the State may now be able to reimburse the Town for funds spent on the Leaf Blower.
- Steven R. reported that the State used to pay regional planning commissions to provide assistance with grants-in-aid projects and applications. The State is no longer doing that. However, Addison County Regional Planning Commission (ACRPC) is willing to continue helping with the grants-in-aid applications and projects for a flat fee of \$750.00. The Board agreed to pay ACRPC for those services.
- Steven R. thanked Sue J. for her invaluable assistance with many of the accomplishments above.

OLD BUSINESS .

- **Consideration of CVFD and Town Highway Department radio and safety equipment purchases.**

After discussion, Ben M. MOVED / Brian K. SECONDED a motion to allocate \$15,000 in ARPA funds for the Volunteer Fire Department and Town Highway Department to purchase radio and safety equipment. ***Motion passed*** - 5 in favor, 0 opposed.

NEW BUSINESS

- **Set schedule for meetings with other Town commissions / boards** - Tanya B. and Ben M. will meet to work on this schedule.
- **Review ARPA funding request from the DAR** - The local chapter of Daughters of the American Republic (DAR) is requesting \$27,400 in ARPA funds for an energy efficiency project. Sue J. will contact Patty Nichols to invite her to come to a Select Board meeting in April.

EXECUTIVE SESSION

Ben M. MOVED / Brian K. SECONDED a motion that public knowledge of confidential Town employee matters would clearly place the Town and/or the employee at a substantial disadvantage. ***Motion passed*** - 5 in favor, 0 opposed.

Ben M. MOVED / Brian K. SECONDED a motion that the Board go into Executive Session for the purpose of purpose of discussing Town employee matters. ***Motion passed*** - 5 in favor, 0 opposed.

The board went into Executive Session at 8:43 pm and came out of Executive Session at 9:09 PM, and no decisions were made.

ADJOURNMENT

John R. MOVED / Don B SECONDED a motion to adjourn the meeting. ***Motion passed***— 5 in favor, 0 opposed.

The meeting was adjourned at 9:09 pm.

Submitted by Sharon Tierra, Secretary of the Select Board