

Approved May 2, 2023

## **CORNWALL SELECT BOARD**

Regular Meeting

Location: via Zoom and at Town

Hall

April 18, 2023

**MEMBERS PRESENT:** Tanya Byker, Don Burns, John Roberts, Ben Marks, Brian Kemp

**ALSO PRESENT:** Steven Rheaume, Sue Johnson, Conor Stinson, Pattye Nichols, Nancy Morgan, Paula Sargent, Anne Collins, Cy Tall, T Tall

**Recording of meeting**—announced

**The meeting was called to order** at 7:00 pm by the Chair

**QUORUM**—established

**General Fund and Highway Orders** - signed

**AGENDA** - John R. MOVED / Brian K. SECONDED a motion to approve the agenda as amended by moving DAR ARPA funds request Q&A to the top of the agenda. **Motion passed**—5 in favor, 0 opposed. (Later in the meeting, all agreed another change in the agenda, to discuss the amendments to the Town Plan immediately following the DAR matter.)

### **NEW BUSINESS**

#### **DAR ARPA funds request Q&A**

DAR Chapter members Pattye Nicolls, Nancy Morgan, Paula Sargent and Anne Collins attended the meeting to present the ARPA funds request and answer questions about the recently revived Ethan and Mary Baker Allen DAR Chapter. Pattye Nicolls spoke about the DAR's purpose and activities historically, the historic DAR building and contents in Cornwall, and evolving plans for how the building and DAR resources might serve the community going forward. Cy Tall and T Tall, from the Historical Society, were also present and in support of the DAR request.

The DAR has requested ARPA funds for the following: heat pump system (\$20,400), removal of current furnace and ductwork (\$500), unstable fuel oil removal (\$300), basement insulation and modification (\$1,200) and storm windows (\$5,000). The group is seeking other sources of funding, has assistance from the State DAR with grant writing, and has recently received a grant for \$1,000.

DAR Membership is open to any woman 18 years or older, who can prove lineal descent from a patriot of the American Revolution. Pattye Nicolls said that the Chapter would be interested in adding an Auxiliary, for other people who would like to be involved.

The Board thanked Pattye Nicolls and the other members for their presentation. The request from the DAR will be considered along with other ARPA requests at a future meeting.

## **OLD BUSINESS**

- **Discuss amendments to Town Plan with Planning Commission Chair Conor Stinson joining**

The Select Board and Conor Stinson discussed the approval process and timeline. The Board has between 30 - 120 days from the day it received the updated Town Plan draft on March 21, to hold a hearing. Any changes to the document must be made by the Select Board no later than 15 days before that hearing. Conor S. said that the Planning Commission will provide technical assistance for any changes to the document the Board wants to make.

Select Board members asked questions and/or expressed concerns about a few specific details in the document. All agreed a helpful next step would be a meeting between representatives of the Select Board, Planning Commission, and Conservation Commission with the goal of coming to agreement on some specific language. Tanya B. will follow up to find a date and time for this meeting.

It was noted that the Select Board is named as a responsible party in the implementation and goals sections, because the Town Plan is a functional and useful document for the whole Town and a document that can and should guide the decision making process in the Town. Ben M. added that it would be useful at the first Select Board meeting in March each year, to make a schedule of goals in the Town Plan to work on in the coming year.

## **MINUTES**

**April 4, 2023** - John R. MOVED / Don B. SECONDED a motion to approve the minutes as presented. ***Motion passed***—5 in favor, 0 opposed.

## **CORRESPONDENCE REVIEW**

- Request to Cater Permit for a wedding at 2504 North Bingham Street on July 29, 2023 by Nomadic Chef, LLC. Ben M. MOVED / Brian K. SECONDED a motion to approve the application. ***Motion passed***—5 in favor, 0 opposed.
- Summary of survey conducted by the Recreation Committee about the use of the Town land next to the school

## **PUBLIC COMMENTS** - none

## **TOWN CLERK / TOWN TREASURER'S REPORT** - Sue Johnson

- Magna Dodge is willing to be Cornwall's Representative to the Governing Board of Maple Broadband for the coming year. At this time, the Alternate Representative position is vacant.

- Sue J. advised the Board that a letter of intent needs to be sent in to the State in order to participate in FY24 Municipal Roads Grants-in-Aid Program.
- The Vermont Municipal Clerks' and Treasurers' Association (VMCTA) is holding its Spring Training on April 27 and May 4. Sue will attend the April 27 training in Fairlee and Carolyn will staff the office. Both Sue and Carolyn will attend the May 4 training in West Rutland and the office will be closed that day.
- Taxes are due by May 15.
- The ad for lawn mowing bids has been published. Bids will be opened on May 2.

#### **ROAD COMMISSIONER'S REPORT - Steven Rheaume, Road Foreman**

- Minimal sand remains in the shed and preparation for demolition is complete.
- The water in the swamp surrounding Swamp Road is touching the yellow line. Steve R. said that he checks Swamp Road every morning. The High Water sign is in place and Steve R. is prepared to close the road if necessary.
- Nick has been doing an excellent job in making a basket for tree trimming.

#### **OLD BUSINESS - continued**

- **Salt Shed Project Status** - Sue J. said that the Town is still waiting to receive the decision of the Development Review Board regarding the application to build a new salt/sand shed on the site of the current one after it is demolished. Sue J. added that the construction contract still needs to be signed.
- **Brief Update Reports**
  - Town Hall Solar Project - the target for beginning the installation is early June.
  - Town Garage Pumping - Don B. reported that the search for grant opportunities continues and John R. said that he has been in contact with the Agency of Natural Resources to learn more about the history of the matter.
  - Town of Cornwall Website Upgrade - John R. said that this project has been on hold, due to time constraints. He does plan to reach out to the three companies previously identified, with a list of what the Town is looking for in terms of website functionalities and hopes to have something to report on May 16.

#### **NEW BUSINESS - continued**

- **Vote on Local Emergency Management Plan (LEMP)** - The Board has reviewed and some minor changes were suggested. Ben M. will incorporate the changes in the document. Ben M. MOVED / Brian K. SECONDED a motion to approve the 2023 LEMP as amended. ***Motion passed—5 in favor, 0 opposed.***
- **Vote on appointment of Molly Daly to Development Review Board (DRB)**- Ben M. MOVED / John R. SECONDED a motion to appoint Moly Daly to the DRB. ***Motion passed—5 in favor, 0 opposed.***
- **Vote on appointment of Elizabeth Toder as a Trustee of Public Funds** - John R.

MOVED / Ben M. SECONDED a motion to appoint Elizabeth Toder as a Trustee of Public Funds. ***Motion passed—5 in favor, 0 opposed.***

- **Brief Reports**

- **Strategy to update All Hazards Mitigation Plan** - Addison County Regional Planning Commission is willing and able to do the work of updating the All Hazards Mitigation Plan for Cornwall and has provided a rough estimate. Next steps: Ben M. will draft an RFP and Sue J. will send it off for publication.
- **Pleasant Hill Cemetery Association transition** - Sue J. reported that the Pleasant Hill Cemetery Association has been only one person for the past 10 years and that person is done. All responsibilities and assets of the Association are now being passed over to the Town. Pleasant Hill Cemetery is a Town cemetery, as are all cemeteries in Cornwall, but this is one, until now, that has been managed by an association.
- **Animal dumping on Clark Road** - the person who dumped animal skins on Clark Road was identified, spoken with, and now has removed them.

**OTHER BUSINESS** - none

**ADJOURNMENT**

John R. MOVED / Brian K. SECONDED a motion to adjourn the meeting. ***Motion passed—5 in favor, 0 opposed.***

The meeting was adjourned at 9:20 pm.

Submitted by Sharon Tierra, Secretary of the Select Board