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## **CORNWALL SELECT BOARD**

Regular Meeting

Location: via Zoom and at Town

Hall

November 21, 2023

**MEMBERS PRESENT:** Tanya Byker, Don Burns, Ben Marks, Brian Kemp, John Roberts

**ALSO PRESENT:** Steve Rheaume, Sue Johnson, Laura Fetterolf

Recording of meeting—announced

The meeting was called to order at 7:00 pm by the Chair

**QUORUM**—established

General Fund and Highway Orders - signed

**AGENDA** -John R. MOVED / Don B. SECONDED a motion to approve the agenda as posted. Motion passed—4 in favor, 0 opposed.

### **NEW BUSINESS visits**

Laura Fetterolf spoke with the Board about her experience, her interest in the combined position of Town Clerk / Town Treasurer, or just the Town Clerk position, and her availability. Tanya B. explained the the process of consideration of candidates in the next couple of weeks, and let Laura F. know that the Board would likely be making a decision on December 5th.

### **APPROVE MINUTES**

November 7, 2023

John R. MOVED / Ben M. SECONDED a motion to approve the minutes as posted.

Motion passed—5 in favor, 0 opposed.

### **CORRESPONDENCE REVIEW**

- Letter of appreciation from the CORA committee
- Letters of support for CORA from Friends of Cornwall School, January and Sean Stearns, the Senegals, John and Sherry Klinck, and the Cornwall Planning Commission
- Letter from Stan Grzyb, regarding solar power
- Fundraising letter from Habitat for Humanity

## **PUBLIC COMMENTS - none**

### **ROAD COMMISSIONER'S REPORT - Steve Rheaume and Brian Kemp**

- Steve R. and Sue J. met in person with a FEMA representative. Steve provided the information on damage to roads and estimated cost to repair them. FEMA needs information separating emergency fixes from permanent fixes, with the deadline of April 2024 for submitting that information. Permanent fixes need to be done by 2025. Steve R. and Sue J. said that the FEMA representative was very helpful, and provided information about mitigation funds that can be applied for. Having a current Hazard Mitigation Plan in place helps to get this type of funding.
- Road crew replaced a failed culvert on Ledgemont Lane yesterday.
- Discussed with the Board the relationship of the volume of water being pumped to the salt results.
- Steve said he had an appointment with one local company to have the outside lights installed at the new sand/salt shed, but they were a no show and did not communicate, so he is reaching out to another company.

### **TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson**

- Tax collection has been typical
- Sue J. assisted Steve R. with the extensive FEMA paperwork

## **OLD BUSINESS**

### **Brief update reports:**

- I-beams at 194 South Bingham Street - Steve R. reported that the I-beams at 194 South Bingham are no longer in the right of way and are now located at least 32 feet from the center of the road on the property at 194 South Bingham Street.
- MREMS contract - no update
- Update from the website subcommittee - Marge Young has recommended a discovery process as the first step in creating the scope of work needed to update the Town website. After discussion, John R. MOVED / Ben M. SECONDED a motion to hire Marge Young for 10 hours of consultant and planning work at the discounted price of \$800. **Motion passed** - 5 in favor, 0 opposed
- Update from the ARPA subcommittee - the subcommittee met with Friends of the Cornwall School (FOCS) to discuss their short and long term plans for after school activities and models/options for funding. The subcommittee suggested that FOCA make a request to the voters at Town Meeting.

## **OTHER BUSINESS**

### **Insurance premium**

After discussion, Ben M. MOVED / Brian K. SECONDED a motion to increase the Town's

uninsured motorist coverage to \$10,000,000 for an additional \$400 annually. ***Motion passed*** - 5 in favor, 0 opposed

### **EXECUTIVE SESSION**

Ben M. MOVED / Don B. SECONDED a motion that premature general public knowledge regarding matters potentially concerning litigation would clearly put the Town at a disadvantage. ***Motion passed*** - 5 in favor, 0 opposed.

Ben M. MOVED / Don B. SECONDED a motion to go into Executive Session to discuss matters potentially concerning litigation. ***Motion passed*** - 5 in favor, 0 opposed.

The Board went into Executive Session at 8:24 pm. The Board came out of Executive Session at 9:25 pm. No decisions were made.

### **ADJOURNMENT**

Ben M. MOVED / Don B. SECONDED a motion to adjourn the meeting. Motion passed— 5 in favor, 0 opposed.

The meeting was adjourned at 9:26 pm.

Submitted by Sharon Tierra, Secretary of the Select Board