

Approved November 7, 2024

CORNWALL SELECT BOARD

Regular Meeting

Location: via Zoom and at Town Hall

October 15, 2024

MEMBERS PRESENT: Tanya Byker, Don Burns, Shawn Fetterolf, Brian Kemp

ALSO PRESENT: Laura Fetterolf, Morgan Huestis

Recording of meeting—announced

The Meeting was called to order by the Chair Tanya Byker at 7:00 pm.

QUORUM—established

AGENDA - Shawn F. MOVED / Brian K. SECONDED a motion to approve the agenda as presented. ***Motion passed—4 in favor, 0 opposed.***

MINUTES - October 1, 2024

Brian K. MOVED / Shawn F. SECONDED a motion to approve the minutes as amended, with clarification in the minutes regarding options of internet services for Town Hall (not the whole town, as a resident thought). ***Motion passed—4 in favor, 0 opposed.***

General Fund and Highway Orders - signed

CORRESPONDENCE REVIEW

- Communication from the Vermont Alert System for the Town to sign up as an Alert Manager. There is no cost for this service, and all agreed it was a good thing to do. Tanya B. will sign the form.
- Notice from Addison County Regional Planning Commission that Maddie Shropshire is stepping down. Maddie S. has been very helpful to Cornwall and will be missed.
- Notice that Richard Amore, from the Agency of Commerce and Community Development, who assisted CORA with their grant, is stepping down.

PUBLIC COMMENTS - none

TOWN CLERK - Laura Fetterolf

- The Road Foreman ad will be published in the Addison Independent and also posted on indeed.com.
- Maple Broadband will be notified that the Town wants to proceed with internet

services.

- On October 23 the entryway camera will be repaired.
- Laura F. will work on drafting a security plan, as recommended by assessment, after the election.
- Poll workers are all set for the election.
- Rescheduling the first regular meeting in November:

Shawn F. MOVED / Brian K. SECONDED a motion to schedule the first regular meeting in November for November 7, if needed. **Motion passed—4 in favor, 0 opposed.**

Shawn F. MOVED / Brian K. SECONDED a motion that if the Board does not meet on November 7, members will come into the office individually to sign orders.. **Motion passed—4 in favor, 0 opposed.**

After discussion later in the meeting, Brian K. MOVED / Shawn F. SECONDED a motion that the first regular meeting in November WILL be scheduled for November 7, as it will be needed..**Motion passed—4 in favor, 0 opposed.** It should be a short meeting.

TOWN TREASURER'S REPORT - no report tonight.

ROAD COMMISSIONER'S REPORT - Brian Kemp

- Brian K. spoke with Tim Fisher, who is hiring a contractor to do some work on Fisher Road. The Town will supply him with some stone to help divert the water.
- The ad for Town Foreman will also be posted on the employment site the State maintains.
- Brian is meeting weekly with Morgan.
- Residents have been complimenting Morgan's grading.
- All the sand needed for the winter is in the sand and salt shed.
- Morgan is checking the tires in preparation for winter, and chains have been ordered.
- Salt needs to be ordered.
- Stu Johnson suggested upsizing the Ridge Road culvert, to at least 42 inches. The best time to do this is this fall. Morgan is getting some culvert prices.
- On Thursday, Asher Nelson is meeting with Brian and Ben Wood from the Capital Committee regarding the Town Garage.
- If there is a task that requires two people for safety, Brian will help Morgan.
- Brian will touch base with back up people for plowing in the next couple of weeks.

OLD BUSINESS

- **Update from Website Subcommittee: RFP Progress Report** - bids are in and

John R. will be scheduling a meeting of the website subcommittee to review them.

- **Consider Draft of Town Purchasing Policy** - the Board discussed the latest draft and made some minor changes. Don B. MOVED / Brian K. SECONDED a motion to approve the draft as edited tonight. ***Motion passed—4 in favor, 0 opposed.***
- **Solar Energy Facility Rooftop Lease Agreement** - After discussion, Don B. MOVED / Brian K. SECONDED a motion to approve Amendment #1 to the Solar Energy Facility Rooftop Lease Agreement. ***Motion passed—3 in favor, 0 opposed, 1 abstained (Tanya B.).*** Once the agreement is fully signed, Laura F. will send it to PACIF.

NEW BUSINESS - none

OTHER BUSINESS

- Tanya reported that the stakes on the CORA site do not need to be moved for the hayrides, but CORA does plan to mark the stakes. Also, the raised beds at the school need to be moved, to satisfy the storm water requirements at the CORA site.
- Community forum is scheduled for this Friday at 5 pm. Legislators will attend the forum to present information and answer questions regarding the recent increase in property taxes.
- Ben Wood passed on information about the voting system used in Nantucket. Voters have clickers and use bluetooth technology to record their votes.

ADJOURNMENT

Shawn F. MOVED / Brian K. SECONDED a motion to adjourn the meeting. ***Motion passed—4 in favor, 0 opposed.***

The meeting was adjourned at 8:01 pm.

Submitted by Sharon Tierra, Secretary of the Select Board